

Instructions for a Name Reservation

California Insurance Code Section 881 requires the name of every insurer (including reciprocal or interinsurance exchanges), attorney-in-fact, motor club, and underwritten title company to be submitted and approved by the Department of Insurance before using the name in California.

For insurance agents and brokers, please contact the Producer Licensing Bureau at (916) 492-3069 for name approval requests.

Please submit the following to the Corporate Affairs Bureau of the California Department of Insurance at 45 Fremont Street, 24th Floor, San Francisco, California 94105

1. The filing fee for each name approval request. For the current filling fee, please refer to the **Schedule of Fees and Charges** at <http://www.insurance.ca.gov/0250-insurers/0300-insurers/0100-applications/>.

2. Proposed name of Domestic Applicant: _____

If desired, two alternatives names in order of preference:

1st alternative: _____

2nd alternative: _____

3. True name of Foreign or Alien Applicant: _____

In the case of a foreign or alien insurer or other entity that will be required to use an operating name in California, a certified copy of a resolution by its board of directors (or if its form of business organization does not have a board of directors, its governing body) authorizing the use of the fictitious business name or operating name in California.

4. For a reciprocal insurer or interinsurance exchange:

Proposed attorney-in-fact name: _____

For a name change of an attorney-in-fact:

Name of reciprocal insurer or interinsurance exchange: _____

Current name of attorney-in-fact: _____

Attach a copy of the attorney-in-fact agreement.

5. State of domicile: _____

6. Federal Employer Identification Number: _____

7. National Association of Insurance Commissioners (NAIC):

NAIC number: _____

NAIC group number: _____

NAIC group name: _____

8. Attach an organizational chart identifying all Affiliates, including parent companies and subsidiaries. If the Applicant has not yet been formed, the organizational chart must specify the proposed position of the Applicant on the organizational chart upon completion of the Applicant's formation
9. In the case of an Applicant that is not affiliated with any other company or person, list the names of the owners or proposed owners of the Applicant

10. Check the classes of insurance that the Applicant transacts or proposes to transact in California

- | | | |
|--------------------------------------|---|---|
| <input type="checkbox"/> Life | <input type="checkbox"/> Worker's Compensation | <input type="checkbox"/> Automobile |
| <input type="checkbox"/> Fire | <input type="checkbox"/> Common Carrier Liability | <input type="checkbox"/> Mortgage |
| <input type="checkbox"/> Marine | <input type="checkbox"/> Boiler and Machinery | <input type="checkbox"/> Aircraft |
| <input type="checkbox"/> Title | <input type="checkbox"/> Burglary | <input type="checkbox"/> Mortgage Guaranty |
| <input type="checkbox"/> Surety | <input type="checkbox"/> Credit | <input type="checkbox"/> Legal |
| <input type="checkbox"/> Disability | <input type="checkbox"/> Sprinkler | <input type="checkbox"/> Miscellaneous |
| <input type="checkbox"/> Plate Glass | <input type="checkbox"/> Team and Vehicle | <input type="checkbox"/> Financial Guaranty |
| <input type="checkbox"/> Liability | | |

11. Check all applicable, if the Applicant is or will be

- ☐ an insurer
- ☐ writing life insurance
- ☐ a mutual insurance company
- ☐ a reciprocal insurer or an interinsurance exchange
- ☐ an underwritten title company or title insurer
- ☐ writing mortgage insurance or mortgage guaranty insurance
- ☐ a motor club
- ☐ the United States branch of an alien insurer
- ☐ a Multiple Employer Welfare Association
- ☐ primarily transacting reinsurance

12. If the Applicant is an underwritten title company, list the counties in which business is or will be transacted and the title insurers that will underwrite the policies offered by Applicant

13. An Applicant whose primary business is, or will be, reinsurance and whose proposed name includes the words “reinsurer” or “reinsurance” shall submit a written commitment as set forth in subdivision (q) of Section 2303.15 (the written commitment does not have to be in the form of a board resolution), that:

Transacting reinsurance will be its primary business in California, and at such time as it intends that its primary business in California will be transacting direct insurance (not reinsurance), it will submit an application to the Commissioner seeking approval of a name change that deletes the words “reinsurer” or “reinsurance”

14. An Applicant seeking approval of a name change shall submit the following information:

- a. Current name in California: _____
- b. The reason for the proposed name change (including but not limited to marketing reasons, acquisition, merger or reorganization of the Applicant);

- c. If the requirements of subdivision (q) of Section 2303.15 apply to the Applicant, then the Applicant shall submit a written commitment as set forth in subdivision (r) of Section 2303.15 that it shall comply with subdivision (q) of Section 2303.15. The written commitment does not have to be in the form of a board resolution.

☐ Not applicable